# MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION NEWARK VALLEY CENTRAL SCHOOL DISTRICT August 26, 2019

The Newark Valley Central School District Board of Education met in regular session at 6:30 p.m. Susan Watson led the Pledge of Allegiance. The following Board Members were in attendance: Randal Kerr, Susan Watson, James Phillips, Anthony Tavelli, Lisa Jensen and Stuart Wandell. Board Member Sarah Hines was absent. The following school personnel were in attendance: Ryan Dougherty, Ji Katchuk, Todd Schaffer, Gregory Asfoury, Jami Fabrizio, Valerie Murtha, Andrew Davenport, Ashley DeMarco, Morgan Field, Valerie Fischer, Jennifer Hoover, Lindsay Humphrey, Renee Callahan and Tina Engelhard.

ATTENDANCE

Presentation: None.

Privilege of the Floor: Renee Callahan (District employee and Newark Valley resident) inquired about the Standard Work Day and service credits. Discussions followed

Motion by S. Watson, and seconded by J. Phillips, for approval of the Reorganizational and Regular Meeting minutes of July 8, 2019.

Superintendent's Report: Superintendent Dougherty shared information on the following: New Teachers: The new teachers introduced themselves and provided educational and/or professional information. Discussions followed. Conference Day: Scheduled for Tuesday, September 3, 2019 in all three buildings with a thorough agenda. Discussions followed. Opening Day: Scheduled for Wednesday, September 4, 2019 at 8:00 a.m. in the Multi-Purpose Room at the High School. All staff will be in attendance. Superintendent Dougherty invited the Board Members. This year's theme will be "Empathy While Maintaining High Expectations with Our Kids." Summer Recap: The Capital Project is \$2M under budget. Move in will take place when everything is complete and a Certificate of Occupancy has been issued. Stadium Lights: Superintendent Dougherty recently met with individuals concerning lights and community donation(s). Discussions followed.

Instruction: Summer Professional Development-Valerie Murtha, Director of Data & Instructional Progress, provided updates on grades 4-7 ELA curriculum work outcomes, Schooltool, annual data reporting and curriculum work plans for the 2019-2020 school year. Discussions followed.

### Old Business

Motion by L. Jensen, and seconded by A. Tavelli, for approval of resolutions 7-19-G9

### 7-19-G9 (AMENDED)

On motion of L. Jensen, seconded by A. Tavelli, the Board of Education hereby designates the following individuals as custodians of Petty Cash Funds for the 2019-2020 School Year:

Central Office

Tina Engelhard, District Clerk

Elem. School Kris Tomazin Andrea Raymond, Office Specialist I, Main Office Middle School Jeanne Laskowski, Office Specialist I, Main Office

High School Jennifer Prieto Christine Rhodes, Office Specialist I, Main Office Bus Garage Randy Zukowski, Transportation Supervisor

School Lunch Lorraine Trotman, School Lunch Director

Buildings and Grounds Michelle Tavelli, Accounting Associate I

Vote: 6 Yes

0 No

1 Absent

Motion carried.

### Financial Reports:

Motion by S. Watson, and seconded by J. Phillips, for approval of resolutions 8-19-G1, 8-19-G2 and 8-19-G3

### 8-19-G

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report for June and July 2019 with balances as follows:

ACCEPT TREASURER'S REPORTS

PETTY CASH

**CUSTODIANS** 

(AMENDED)

June 2019;		July 2019:	
General Fund	\$1,823,132.21	General Fund \$	971,436.93
Special Reserves	\$2,901,772.87	Special Reserves \$	2,904,852.93
Special Reserve CD	\$2,488,796.69	Special Reserve CD\$	2,493,378.80
School Lunch Fund	\$ 66,188.18	School Lunch Fund \$	38,437.31
Special Aid Fund	\$ 29,209.17	Special Aid Fund \$	27,563.04
Capital Fund	\$3,045,023.24	Capital Fund \$	2,971,370.81
Debt Service Fund	\$ 792,899.96	Debt Service Fund \$	800,426.39

MINUTES

WI ONTO

### 8-19-G2

### APPR BUDGET STATUS REPORTS

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated June and July 2019.

### 8-19-G3

### APPR EXTRA CLASS-ROOM ACTIVITY

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Reports for the months of June and July 2019.

Vote: 6 Yes

0 No

1 Absent

Motion carried.

### New Business:

Motion by S. Watson, seconded by L. Jensen, for approval of resolutions 8-19-G4, 8-19-G5, 8-19-G6, 8-19-G7, 8-19-G8, 8-19-G9, 8-19-G10, 8-19-G11 and 8-19-G12

### 8-19-G4

### APPR 2019-2020 TAX WARRANT

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 2019-2020 Tax Warrant and directs the school tax collector to levy property taxes in the amount of \$8,080,250.

### ADOPT ANNUAL UPDATE-BLDG-LEVEL SAFETY PLAN

#### 8-19-G5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of S. Watson, and seconded by L. Jensen, the Board of Education adopts the annual update of the Building-Level Safety Plan for the 2019-2020 school year.

### 8-19-G6

## APPR APPT-TAX COLLECTOR

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Julie Kephart, Tax Collector, for the 2019-2020 school year.

## APPR APPT-DEPUTY TAX COLLECTOR

### 8-19-G7

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Melissa Rutter, Deputy Tax Collector, for the 2019-2020 school year.

### APPR POSITION RECLASS-ACCT ASSOC I

### 8-19-G8

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of S. Watson, seconded by L. the Board of Education hereby approves the current vacant position of Accounting Associate I be reclassified to Office Specialist I effective August 12, 2019.

### APPR CONTRACT-MAINE EMERGENCY SQUAD

### 8-19-G9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of S. Watson, seconded by L. Jensen, the Board approves the contract with Maine Emergency Squad, Inc., as attached to and made part of these minutes, and authorizes the Board of Education President to sign the Agreement.

### 8-19-G10

### APPR CONTRACT-FAMILY ENRICHMENT NETWORK

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of S. Watson, seconded by L. Jensen, the Board approves the contract with Family Enrichment Network for 2019-20 school year, as attached to and made part of these minutes, and authorizes the Board of Education President to sign the Agreement.

### 8-19-G11 -- TABLED

### EST STD WORK DAYSTABLED

BE IT RESOLVED, that the Newark Valley Central School District, Location code 74902, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Registered Nurse	7.0
Food Service Worker	6.5
Food Service Cashier	7.0
Food Service Cook Manager	7.5
Custodial Worker	8.0
Custodian	8.0
Maintenance Mechanic	8.0

Head Maintenance Mechanic	8.0
Park Attendant	8.0
Bus Drivers	6.5
Bus Attendants	6.5
Bus Monitors	6.5
Accounting Assistant I	7.5
Office Specialist I	7.5
Office Specialist II	7.5
Library Clerk	7,5
Clerk	7.5
Supervisor of Transportation	8.0
Director of Facilities II	8.0
Route Coordinator	8.0
Auto Mechanic	8.0
Head Auto Mechanic	8.0
Mechanic Helper	8.0
Building Aides	6.5
Cafeteria Aides	2.5
Classroom Aides	6.0
Computer Lab Aides	7.5
Special Education Aides	6.5
Secretary to Superintendent	7.5
Benefits Clerk	7.5

EST STD WORK DAYS-TABLED (CONT)

RESOLVED, On motion of S. Watson, seconded by L. Jensen, the Board of Education hereby approves Susan Watson, Board of Education Vice President, to sign documents in case of absence or disability of the Board of Education President, Randal H. Kerr.

APPR BRD VP TO SIGN DOCUMENTS IN BRD PRES ABSENCE OR DISABILITY

Vote: 6 Yes

0 No

8-19-C11, 8-19-C12, 8-19-C13, 8-19-C14 and 8-19-C15

1 Absent

Motion carried.

Personnel:

Motion by L. Jensen, seconded by J. Phillips, for approval of resolutions 8-19-C1, 8-19-C2, 8-19-C3, 8-19-C4, 8-19-C5, 8-19-C6, 8-19-C7, 8-19-C8, 8-19-C9, 8-19-C10,

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment:

Elementary

APPR PROB APPT-ELEM TEACHER

Name of Appointee:

Tenure Area:

Date of Commencement of

probationary services:

Expiration date of the appointment: June 30, 2023 Certification Status:

September 1, 2019

Lindsay Humphrey

Literacy (Birth-Grade 2), Initial; Effective 6/19/2019; Early Childhood Education

(Birth-Grade 2), Initial; Effective 6/18/2019; Childhood Education (Grades 1-6), Initial;

Effective 6/13/2019

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves up to 8 unpaid and 30 paid leave days for Kathryn Brindisi, Health Teacher, effective September 2, 2019 through October 25, 2019.

APPR PAID AND UNPAID LEAVE-HEALTH TEACHER

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Substitute Teachers (certified), effective September 1, 2019:

APPR APPT-SUB **TEACHERS** 

Warren Harrold

Melissa Reynolds

Sandra Beebe

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Advisors for the 2019-2020 school year, pending funding and student participation:

APPR APPT-2019-2020 **ADVISORS** 

APPR APPT-2019-2020 ADVISORS (CONT) Adrienne Ceruti Little Cardinals Dance Co-Advisor Natalia Conaty Little Cardinals Dance Co-Advisor Kelly Johnson 4th Grade Advisor Michelle Rubitski 5th Grade Advisor Julie Curkendall 6th Grade Advisor 7th Grade Advisor Ashley Stauder Laura Johnson MS Yearbook Advisor Kathryn Kranz MS Newspaper Co-Advisor Michelle Rubitski MS Newspaper Co-Advisor Andrea Churchman MS Student Council Co-Advisor Marisa Potter MS Student Council Co-Advisor Mary McCloe Junior Class Advisor Maureen Preston Drama Club Co-Advisor/Music Director Erin Wilday Drama Club Co-Advisor

Sean Daugherty
Andrew Roberts
Mikki Roberts

Drama Club Co-Advisor
Interact Club Advisor
Nor-Ti Yorkers Club Co-Advisor
Nor-Ti Yorkers Club Co-Advisor

Brittany Dougherty Varsity Cub Advisor
Kathryn Brindisi Senior Class Advisor
Christopher Negus Ar. Club Co-Advisor
Burton Taylor Ar: Club Co-Advisor

Kelsey O'Donnell
Meredith Meister
Christina Costa
Debra Hospie-Seward
HS Student Council Co-Advisor
HS Student Council Co-Advisor
Honor Society Advisor
Friends of Rachel Advisor

Debra Hospie-Seward
Brittany Dougherty
Gregory Schweiger

Friends of Rachel Advisor
Scholarship Challenge Advisor
Future Farmers of America (FFA) Advisor

William Knight Ski Club Advisor
Andrew Rice Technology Club Advisor
Erin Wilday Craft Club Advisor

APPR 2019-2020 DEPART/ GRADE LEVEL CHAIR-PERSONS

### 8-19-C5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Department/Grade Level Chairpersons for the 2019-2020 school year, pending funding and student participation:

Kylee Hillis Kindergarten
Jolynn Thompson Grade 1
JoAnn Byrne Grade 2
Katie Webb Grade 3

Elizabeth Borgna K-3 Related Services

Kelly Johnson 4<sup>th</sup> Grade Michelle Rubitski 5<sup>th</sup> Grade Julie Curkendall 6<sup>th</sup> Grade Brandilynn Duke 7<sup>th</sup> Grade

Nikki Morgan Special Areas MS Chair Mikki Roberts Grade 8

Aaron Smith English
Debra Hospie-Seward Foreign Language

Andrew Roberts Social Studies
Patricia Flint-Beck Science
Ellen Fisher Math

Erin Wilday K-12 Fine Arts & Music Kathryn Brindisi Home Careers/Health/PE Andrew Rice Technology-Business

<u>8-19-C6</u>

APPR APPT-2019-2020 AFTER SCHOOL HOMEWORK RECOVERY ROOM RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following personnel for the After School Homework Recovery Room for the 2019-2020 school year, pending funding and student participation:

Patricia Flint-Beck Christina Costa Andrea Friend Laurie Hess
Kori Jacobs Mary McCloe Karli Myers Kelsey O'Donnell
Andrew Rice Kathy Thomas Billie Vaughn

8-19-C7

APPR REAPPT-SUB TEACHER

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the reappointment of Deborah Richards, Substitute Teacher (certified).

8-19-C8

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Mentors for the 2019-2020 school year:

APPR APPT-2019-2020 **MENTORS** 

Debra Berghorn Timothy Pisarczyk

Elizabeth Borgna Erin Wilday

Carey Murray

Dawn Olson

8-19-C9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Michael Stauder, JV Football Head Coach, effective August 7, 2019.

ACCEPT RESIGN-JV FOOTBALL HEAD COACH

8-19-C10

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Ralph Novi, JV Football Assistant Head Coach, effective August 7, 2019.

ACCEPT RESIGN-JV FOOTBALL ASST HEAD COACH

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Coaches for the 2019-2020 school year, pending funding and student participation:

APPR APPT-2019-2020 COACHES

Ralph Novi

JV Football Head Coach

Larry Kasmarcik JV Football Asst. Head Coach Chris Aingworth Modified Girls Soccer Coach

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Diane Obregon, Sporting Event Personnel (Ticket Taker, Football Scorekeeper/Timekeeper, Boys & Girls Basketball Shot Clock Operator, Boys & Girls Basketball Scoreboard Operator, Volleyball Scorekeeper and Soccer Scoreboard Operator) for the 2019-2020 school year, pending funding and student participation.

APPR APPT-2019-2020 SPORTING EVENT PERSONNEL

8-19-C13

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Amy Knudsen, Light Equipment Technician/Operator, for the 2019-2020 school year, pending funding and student participation.

APPR APPT-2019-2020 LIGHT EQUIP TECH/OP

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Mathalon Coaches for the 2019-2020 school year, pending funding and student participation:

APPR APPT-2019-2020 MATHALON COACH

Michelle Rubitski

5th Grade Team

Deb Marsh

6th Grade Team

8-19-C15

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Middle School Concert Chaperones for the 2019-2020 school year, pending funding and student participation:

APPR APPT-2019-2020 MS CONCERT **CHAPERONES** 

Andrea Churchman Julie Curkendall Alana McMurray

0 No

Steven Fales Kathryn Kranz

Nikki Morgan

8-19-C16

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Meredith Meister, Special Education Teacher, effective August 31, 2019.

ACCEPT RESIGN-SPEC **ED TEACHER** 

Vote: 6 Yes

1 Absent

Motion carried.

Personnel:

Motion by A. Tavelli, seconded by S. Watson, for approval of resolutions 8-19-NC1, 8-19-NC2, 8-19-NC3, 8-19-NC4, 8-19-NC5, 8-19-NC6, 8-19-NC7, 8-19-NC8, 8-19-N NC9, 8-19-NC10, 8-19-NC11, 8-19-NC12 and 8-19-NC13

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Jennifer Prieto, Accounting Associate I, effective August 9, 2019.

ACCEPT RESIGN-ACCT ASSOC I

APPR PROB APPT-OFC SPEC I

8-19-NC2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Christine Rhodes, Office Specialist I, effective August 12, 2019 through August 11, 2020.

APPR UNPD LEAVE-TEACHER AIDE

8-19-NC4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves up to 120 unpaid leave days for Andrea Raymond, Teacher Aide, effective August 19, 2019 through January 31, 2020.

APPR TEMPORARY APPT-OFC SPEC I

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the temporary appointment of Andrea Raymond, Office Specialist I, effective August 19, 2019 through January 31, 2020. (vice: K. Tomazin retirement)

APPR TERM-**CUSTODIAL WRKR** 

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the termination of Aiden Cressman, Custodial Worker, effective August 19, 2019.

APPR PROB APPT-TEACHER AIDE

8-19-NC6

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Erika Amaro, Teacher Aide (Special Education), effective September 1, 2019. (vice: K. Woodmansee termination)

APPR PROB APPT-TEACHER AIDE (SPEC ED)

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Annie Thompson, Teacher Aide (Special Education), effective September 1, 2019. (vice: M. Cook resign)

APPR APPT-SUB TEACHER AIDE, SUB CLERICAL & SUB LIBRARY CLERK

8-19-NC8

RESOLVED, Upon the Recommendation of the Superintendent of Schools. That the Board of Education hereby approves the appointment of Wendy Hoaglin, Substitute Teacher Aide (Classroom, Special Education, Cafeteria, Computer Lab), Substitute Clerical and Substitute Library Clerk, effective August 27, 2019.

APPR APPT-SUB TEACHER AIDE, SUB CLERICAL & SUB LIBRARY CLERK

8-19-NC9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Cindy Drew, Substitute Teacher Aide (Classroom, Special Education, Cafeteria, Computer Lab), Substitute Clerical and Substitute Library Clerk, effective September 29, 2019.

APPR APPT-SUB FOOD SRVC WRKR/HELPER

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Nicole Buckley, Substitute Food Service Worker/Helper, effective September 1, 2019.

APPR REAPPT-SUB SUPPORT STAFF

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the reappointment of the following Substitute Support Staff:

Michael Ballard Loretta Husner

Teresa Conway James Leach

Suzanne Delmar Marley North

Shannon Elliott Claire Rodgers

Kerri Slack 8-19-NC12

Joan Stoughton

Andreya Vaughn Linda Young

APPR APPT-SUR **CUSTODIAL WORKER** 

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Vincent Conti, Substitute Custodial Worker, effective August 27, 2019.

APPR APPT-SUB FOOD SRVC WRKR/HELPER

8-19-NC13

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Laurie Boldis, Substitute Food Service Worker/Helper, effective August 27, 2019.

Privilege of the Floor: None.

### Board Matters:

- Renaming of Facilities
- Board of Education Meeting, Monday, September 23, 2019 at 6:30 p.m., Richard H. Kerr Board Room, HS

NEXT BOE MTG-9/23/19

**BOE MTG** 

 Board of Education Meeting, <u>Tuesday, October 15, 2019 at 6:30 p.m.</u>, Richard H. Kerr Board Room, HS

 Board of Education Meeting, Monday, October 28, 2019 at 6:30 p.m., Richard H. Kerr Board Room, HS

Motion by A. Tavelli, seconded by L. Jensen, for the Board to go into Executive Session at 7:21 p.m. for the purpose of discussing CSE recommendations.

Vote: 6 Yes

0 No

1 Absent

Motion carried.

Motion by A. Tavelli, seconded by L. Jensen, for the Board to return to Regular Session at 7:35 p.m. Meeting adjourned at 7:50 p.m.

Vote: 6 Yes

0 No

1 Absent

Motion carried.

August 26, 2019

Tina A. Engelhard, District